



For Office Use Only

Date Rcvd: \_\_\_/\_\_\_/\_\_\_

Receipt #:

Staff Initial:

Club ID#:

Status:

Exp.Date: \_\_\_/\_\_\_/\_\_\_

# 2023-2024 Annual Membership

\$20.00 Membership Fee

|                   |                  |    |
|-------------------|------------------|----|
| Member First Name | Member Last Name | MI |
|                   |                  |    |

|                |      |       |          |
|----------------|------|-------|----------|
| Street Address | City | State | Zip Code |
|                |      |       |          |

|            |     |             |        |       |               |
|------------|-----|-------------|--------|-------|---------------|
| Birth Date | Age | Gender      | School | Grade | Parent e-mail |
| / /        |     | Male Female |        |       |               |

Ethnicity (circle all that apply): Asian African-American Hispanic Native-American White Multi-Racial

Family Size? \_\_\_\_\_

Circle all that apply to the Head of Household: Single-Parent Foster Parent Grandparent Military/Veteran

|                        |       |       |          |
|------------------------|-------|-------|----------|
| Head of Household Name | Phone | Email | Employer |
|                        | - -   |       |          |

|                      |       |       |          |
|----------------------|-------|-------|----------|
| Parent/Guardian Name | Phone | Email | Employer |
|                      | - -   |       |          |

|              |       |                        |
|--------------|-------|------------------------|
| Pick-Up List | Phone | Relationship to Member |
| 1)           | - -   |                        |
| 2)           | - -   |                        |

Annual Household Income - This information is only used internally for statistical purposes (circle one):

\$0 – 9,999    
  \$10,000 – 14,999    
  \$15,000 – 19,999    
  \$20,000 – 24,999    
  \$25,000 – 29,999  
 \$30,000 – 34,999    
  \$35,000 – 39,999    
  \$40,000 – 49,999    
  \$50,000 – \$59,999    
  \$60,000 & Over

Insurance Provider: \_\_\_\_\_

Circle all that apply: SSDI Free/Reduced Lunch TANF SNAP/Food Stamps SSI

Circle all that apply: Asthma ADD/ADHD Behavioral/Emotional (explain below) Food Allergies (explain below)

Please list any reason or condition for which certain activities at the Club might be limited: \_\_\_\_\_

**To Receive Club updates/information: Text @bgcn22 to the number 81010**



## PERMISSIONS & AUTHORIZATIONS

(Please initial)

\_\_\_\_\_ My child has permission to be transported in a Club owned/rented vehicle by Club staff to and from field trips, and Club activities, as well as to and from school.

\_\_\_\_\_ My child has access to the computer lab internet, which is designed for educational use. Precautions are in place to protect their safety, but realize it is not possible to eliminate all controversial material. My child will not have use of personal cell phones other than to contact a parent, until they move to the Teen Center.

\_\_\_\_\_ The Club maintains member files in a confidential manner. The Club has permission to discuss and exchange information regarding my child's academic performance and progress with the school my child attends, as well as with the Office of Juvenile Affairs, their counselor, case manager, or any other provider, as applicable.

\_\_\_\_\_ Membership assessments and pre/post tests are periodically given to members. Information may be shared with Boys & Girls Clubs of America for evaluation purposes.

\_\_\_\_\_ My child has permission to participate in Club based, on-site mentoring programs that are offered. I understand the Boys & Girls Club is a program based facility and I am enrolling my child to participate in programs.

\_\_\_\_\_ I consent to the use of any photos, video, audio recordings or quotes of my child for the positive promotion of the Boys & Girls Club as the Club deems necessary.

\_\_\_\_\_ In the event of a medical emergency, the Boys & Girls Club may have my child evaluated and treated by a doctor or nearest emergency center. Reasonable effort will be made to contact me or someone on my child's emergency contact list first. I will keep my contact information updated at all times.

\_\_\_\_\_ I understand the Club is a drop in program and not a daycare. I understand that my child 11+ can leave the premises at will, and I agree to hold the Club harmless and not responsible for the whereabouts of my child once they check out of our facility. Abuse of this privilege can result in loss of privilege.

\_\_\_\_\_ I understand that membership dues are non-refundable, and my child's membership must be current in good standing in order for them to attend.

\_\_\_\_\_ I understand membership is contingent upon my child's physical, mental and emotional maturity and that they must possess the ability to interact independently and responsibly in the Club setting.

\_\_\_\_\_ The Club discourages bringing items to the Club and will not be held liable for lost, stolen, or broken items.

\_\_\_\_\_ I understand that I must keep the Club informed of any changes in phone number or address.

\_\_\_\_\_ I understand that tobacco products of any kind are not allowed on Boys & Girls Club property.

\_\_\_\_\_ I understand it is my responsibility to know the Club hours of operation, and will be on time to pick up my child. I also understand that fees will be assessed for late pickups, and can result in suspension from the program until fees are paid in full.

\_\_\_\_\_ I have read and fully understand the information contained in the application and the contents and agreements made by me, and request that my child's application for membership in the Boys & Girls Club of Nowata be accepted.



# MEMBERSHIP RELEASE

(Must be signed by parent/guardian)

I understand that the Boys & Girls Club of Nowata is not a licensed childcare facility and has an open-door policy where members are allowed to come and go as they please (11+). If a member leaves the Club, they will not be granted return access unless approved by Club personnel. The Boys & Girls Club of Nowata assumes no responsibility for members who choose not to attend on a particular day or who choose to leave early.

I, the parent/guardian of the minor child listed on this application, on behalf of the minor child listed herein and for ourselves, our heirs, executors and administrators, hereby release, waive, acquit and forever discharge the Boys & Girls Club of Nowata and Boys & Girls Clubs of America, their representatives, successors, insurers, assigns or any other person or entity associated with any of the above organizations such as staff, directors or volunteers, from all liability, claims, damages demands, or causes of actions for any and all loss, damage, injury or death and any claim of damages resulting from use of facilities owned or controlled by the above organizations, or participation in activities of said organizations either at or away from the Boys & Girls Club of Nowata.

By signing below, I certify and attest that I am a person legally responsible for the minor child named herein. I have read and accept ALL of the statements and conditions herein and hereby give authority to the Boys & Girls Club of Nowata to the extent of the statements and permissions granted therein.

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MEMBER FIRST & LAST NAME (PRINTED)

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PARENT/GUARDIAN FIRST & LAST NAME (PRINTED)

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SIGNATURE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date



# ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY RELATED TO CORONAVIRUS/COVID-19

(Must be signed by a parent/guardian)

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. **COVID-19 is extremely contagious** and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Boys & Girls Clubs of Nowata ("Club") has put in place preventative measures to reduce the spread of COVID-19; however, the Club **cannot guarantee** that you or your child will not become infected with COVID-19. Further, **attending the Club could increase** your risk and your child's risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child and I may be exposed to or infected by COVID-19 by attending the Club and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at the Club may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Club employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child may experience or incur in connection with my child's attendance at the Club or participation in Club programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless the Club, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the Club, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any Club program.

I understand that if my child is under quarantine for signs of symptoms or possible exposure, whether by direction of school officials or a health professional, they will not be allowed to attend the Club until that quarantine has been complete. I understand that failure to comply with these guidelines can result in loss of Club membership for the remainder of the after school program.

Child's Name (printed): \_\_\_\_\_

Parent/Guardian Name (printed): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_





# CODE OF CONDUCT & DISCIPLINARY ACTIONS

(Please read through with your child to ensure that members parent understand Club expectations)

## Boys & Girls Club Code:

- I believe in God and the right to worship according to my own faith and religion
- I believe in America and the American Way of Life as in the constitution and the Bill of Rights
- I believe in fair play, honesty, and sportsmanship
- I believe in my Boys & Girls Club, which stands for these things

## Member Code of Conduct:

- I will show respect to myself, my fellow Club Members, my Club Staff, and Club property at all times by being respectful and behaving in an appropriate manner
- I must check in/out at the front desk every time I come or go and will not leave the Club without permission
- I understand that physical violence, retaliation, profanity/foul language, bullying, stealing, destruction of property, verbal, sexual, racial, or cultural harassment is never appropriate and will not be tolerated
- I understand that any inappropriate actions can result in an appropriate level of disciplinary action at the discretion of Club staff
- I understand I am not allowed in any area of the Club that is not supervised by BGC staff
- I will cooperate with fellow Club members and staff, and will work to resolve problems in a positive manner
- I understand I am expected to participate in activities and programs while attending the Club
- I understand that the rules are for our safety and the upkeep of our facility
- I understand there are consequences to ALL of my actions and those consequences are because of my actions
- I understand that appropriate dress is expected, much like the standards at schools. Included, but not limited to: no sagging, do-rags/colors, inappropriate messages on clothing, short shorts, showing midriffs or other revealing clothing. All decisions are made at the discretion of Club staff.

## Consequences/Disciplinary Actions

### Tier One: 1st Offense

- o Behavior Report filled out by staff
- o Redirection from staff – possible note to parent
- o May include, but not limited to: not participating in activities or programs, being disrespectful to others or staff, inappropriate clothing, etc.

### Tier Two: 2nd offense

- o Behavior Report filled out by staff
- o Call/Message to parent for meeting with staff in charge of discipline
- o Suspension from program – Length at discretion of staff
- o May include, but not limited to: continued offenses from Tier 1, inappropriate language, misbehavior on field trips, etc.

### Tier Three: 3rd Offense / Automatic Suspensions

- o Discipline Report
- o Suspension from program – Length at discretion of staff
- o May include, but not limited to: continued offenses from Tiers 1 & 2, fighting, theft, bullying, harassment (sexual, verbal, or otherwise), damage to property, possession of drugs, alcohol, or weapons

**NOTE: Accumulation of 3 Discipline Reports for any offense can result in a program suspension. Accumulation of 3 suspensions for any reason can result in removal from the program for the remainder of the session (after school year, summer) at the discretion of the Director. This is not intended to be a comprehensive list of rules. Basic good behavior will be discussed with members with an emphasis on respect. All disciplinary actions are at the discretion of directors.**

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## AT THE BOYS & GIRLS CLUB OF NOWATA CHILD SAFETY IS NUMBER 1!

We work every day to create a safe and fun environment so kids can have every opportunity to be successful in life. There is zero tolerance for inappropriate behavior, including child sexual abuse or misconduct, and we provide significant resources to ensure this stays a priority.

### **Culture of Safety**

The Boys & Girls Club of Nowata continually updates safety policies, programs, and training for our staff and volunteers. These policies are designed to promote child safety and protect young people from being harmed by threats that exist in society.

### **Safety Policies**

The Boys & Girls Club of Nowata has a comprehensive safety policy that protects youth - including, but not limited to: supervision, transportation, communication, and prohibiting 1-on-1 contact between members and staff or volunteers.

### **Mandatory Background Checks**

The Boys & Girls Club of Nowata conducts comprehensive criminal background checks every 12 months for all employees, as well as volunteers who have direct and repetitive contact with children. All background and sex offender registry checks must meet or exceed Boys & Girls Clubs of America (BGCA) membership requirements.

### **Scan In/Out Policy**

The Boys & Girls Club of Nowata requires all members to scan in and out each day with their Club ID number. In addition, parents understand that we are a drop-in program and that members may leave the premises at will. Currently, once a child has scanned out of the building using their Club ID number they cannot scan back in.

### **Mandated Reporting**

The Boys & Girls Club of Nowata staff and volunteers are all mandated reporters. All adults, age 18 or older, in the state of Oklahoma are mandated reporters.

### **Mandatory Annual Safety Assessments**

The Boys & Girls Club of Nowata conducts safety assessments each year to ensure we continually make improvements to the Club's safety

### **Safety Trainings**

Ongoing training and supervision of staff is critical. Boys & Girls Club of Nowata staff participate in a wide variety of child safety trainings each year.

### **State and Local Laws**

We comply with federal, state and local safety laws, including those impacting facilities and vehicles.

### **Partnerships**

For families in need of assistance, the Boys & Girls Club of Nowata has an embedded Grand Lake Mental Health representative that can connect them to resources they may need and can make referrals for mental health services.

### **To report an incident of abuse or neglect:**

- Call the Oklahoma Statewide Child Abuse & Neglect Hotline at 1-800-522-3511
- Submit a report at [www.okhotline.org](http://www.okhotline.org)

# Building for the Future

This day care facility participates in the Child and Adult Care Food Program (CACFP), a federal program that provides healthy meals and snacks to children receiving day care.

Each day millions of children participate in CACFP at day care homes and centers across the country. Providers are reimbursed for serving nutritious meals which meet United States Department of Agriculture (USDA) requirements. The program plays a vital role in improving the quality of day care and making it more affordable for low-income families.

## Meals

CACFP homes and centers follow meal patterns established by USDA.

| Breakfast                                | Lunch or Supper  | Snacks (Two of the Five Groups)                                    |
|--|--|--|
| Milk, 1%<br>Fruit<br>Vegetable<br>Grains | Milk, 1%<br>Meat or Meat Alternate<br>Grains<br>Fruit<br>Vegetable | Milk, 1%<br>Meat or Meat Alternate<br>Grains<br>Fruit<br>Vegetable |

## Participating Facilities

Many different homes and centers operate CACFP and share the common goal of bringing nutritious meals and snacks to participants. Participating facilities include:

- **Child care centers**—Licensed or approved public or private nonprofit child care centers, Head Start programs, and some for-profit centers.
- **Family day care homes**—Licensed or approved private homes.
- **At-Risk Programs**—Centers in low-income areas provide free snacks to school-age children and youth.
- **Homeless shelters**—Emergency shelters provide food services to homeless children.

## Eligibility

State agencies reimburse facilities that offer nonresidential day care to the following children:

- Children aged 12 and under
- Migrant children aged 15 and younger
- Youths through the age of 18 in At-Risk Programs in needy areas

## Contact Information

If you have questions about CACFP, please contact one of the following:

|  |
|--|
| <b>Sponsoring Organization/Center</b>                                    |
| <b>Boys &amp; Girls Club of Nowata</b><br>PO Box 621<br>Nowata, OK 74048 |

State Department of Education  
Child Nutrition Programs  
2500 North Lincoln Boulevard  
Oklahoma City, Oklahoma 73105-4599  
405-521-3327

This institution is an equal opportunity provider.

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Follow us on  
Twitter:

[www.twitter.com/oksoonerCare](http://www.twitter.com/oksoonerCare)

# Oklahoma HealthCare Authority

Like us on  
Facebook:



[www.okhca.org/facebook](http://www.okhca.org/facebook)

## SoonerCare Helpline

800-987-7767 or 711 (TDD)

For questions concerning benefits, access to medical care and eligibility,  
call 8 a.m. - 5 p.m. Monday through Friday.

Visually impaired and translation services available.

If you are not sure you have an emergency, call your medical home.

## SoonerCare Choice Provider List

A weekly updated list of medical home providers may be found on our website:

[www.okhca.org/provider-finder](http://www.okhca.org/provider-finder) or call 800-987-7767.

## SoonerRide

877-404-4500 or 711 (TDD)

SoonerRide arranges for non-emergency transportation for members who have no other way  
to get to medical services.

Available Monday through Saturday from 8 a.m. to 6 p.m.

## Care Management

877-252-6002 or 711 (TDD)

For members who have complex and/or unusual health care needs,  
call Monday through Friday from 8 a.m. to 5 p.m.

## Behavioral Health Helpline

800-652-2010 or 711 (TDD)

For help finding a behavioral health provider,  
call Monday through Friday from 8 a.m. to 5 p.m.

Please note this is not for emergencies.